

### Directors/Trustees and Like Officials Worksheet

**Protected B** when completed

You **must** give us complete information for each director/trustee and like official who, at any time during the fiscal period of this return, was a member of the charity's board of directors/trustees. Directors/trustees and like officials are persons who govern a registered charity. See the Help for information on filling out this form.

Total number of directors/trustees and like officials:

Place bar code label here

Public information				Confidential data			
Last name: Loewen		First name: Irene		Initial:		Home address – Street number and name: 79 Sunvale Place	
Term ▶ Start date (Y/M/D): 2006-06-01		End date (Y/M/D):		City: Stoney Creek		Prov/Terr: ON	Postal code: L8E 4Z6
Position: Director		At arm's length with other Directors? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		Telephone number: (289) 649-0470		Date of birth (Y/M/D): 1954-03-02	
Last name: Ciesla		First name: Linda		Initial:		Home address – Street number and name: 4 Buchanan Rd	
Term ▶ Start date (Y/M/D): 2007-12-01		End date (Y/M/D):		City: St. Catharines		Prov/Terr: ON	Postal code: L2M 4R6
Position: Past President		At arm's length with other Directors? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		Telephone number: (905) 641-7901		Date of birth (Y/M/D): 1959-09-11	
Last name: Tassone		First name: Frank		Initial:		Home address – Street number and name: 80 Tuliptree Rd	
Term ▶ Start date (Y/M/D): 2006-06-01		End date (Y/M/D):		City: Thorold		Prov/Terr: ON	Postal code: L2V 0A5
Position: President		At arm's length with other Directors? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		Telephone number: (905) 685-1571		Date of birth (Y/M/D): 1978-06-19	
Last name: Carlomusto		First name: Joe		Initial:		Home address – Street number and name: 88 Port Master Road	
Term ▶ Start date (Y/M/D): 1988-01-01		End date (Y/M/D):		City: St Catharines		Prov/Terr: ON	Postal code: L2n7h6
Position: Director		At arm's length with other Directors? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		Telephone number: (905) 329-2972		Date of birth (Y/M/D): 1952-09-12	
Last name: Demoe		First name: Dave		Initial:		Home address – Street number and name: 120 Tuliptree Rd	
Term ▶ Start date (Y/M/D): 2009-05-01		End date (Y/M/D):		City: Thorold		Prov/Terr: ON	Postal code: L2v 0a4
Position: Director		At arm's length with other Directors? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		Telephone number: (905) 321-5990		Date of birth (Y/M/D): 1962-12-30	

Public information			Confidential data		
Last name: Miller	First name: Michelle	Initial:	Home address – Street number and name: 6 Picton St		
Term ▶ Start date (Y/M/D): 2007-03-01	End date (Y/M/D):		City: NOTL	Prov/Terr: ON	Postal code: I0s1j0
Position: Vice President	At arm's length with other Directors? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		Telephone number: (905) 932-8459	Date of birth (Y/M/D): 1969-10-31	
Last name: Teibert	First name: John	Initial:	Home address – Street number and name: 42 Millward Ave		
Term ▶ Start date (Y/M/D): 2013-11-12	End date (Y/M/D):		City: St Catharines	Prov/Terr: ON	Postal code: L2N 1P6
Position: Treasurer	At arm's length with other Directors? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		Telephone number: (905) 937-2100	Date of birth (Y/M/D): 1958-04-15	
Last name: Inglis	First name: Debra	Initial:	Home address – Street number and name: 696 Line 4 PO Box 455		
Term ▶ Start date (Y/M/D): 2012-10-15	End date (Y/M/D):		City: Virgil	Prov/Terr: ON	Postal code: L0S 1T0
Position: Director	At arm's length with other Directors? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		Telephone number: (905) 321-4634	Date of birth (Y/M/D): 1964-10-16	
Last name: McGuire	First name: Jeffrey	Initial:	Home address – Street number and name: 2123 Sprucedale Dr		
Term ▶ Start date (Y/M/D): 2012-11-19	End date (Y/M/D):		City: Oakville	Prov/Terr: ON	Postal code: L6H 5W3
Position: Director	At arm's length with other Directors? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		Telephone number: (289) 968-4518	Date of birth (Y/M/D): 1958-10-16	
Last name: Bosak	First name: Adam	Initial:	Home address – Street number and name: 50 Hemlock St.		
Term ▶ Start date (Y/M/D): 2014-03-22	End date (Y/M/D):		City: St. Catharines	Prov/Terr: ON	Postal code: L2T 4B7
Position: Director	At arm's length with other Directors? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		Telephone number: (905) 680-6316	Date of birth (Y/M/D): 1981-05-01	
Last name: Bond	First name: Joshua	Initial:	Home address – Street number and name: 51 Agincourt Crescent		
Term ▶ Start date (Y/M/D): 2015-01-01	End date (Y/M/D):		City: St. Catharines	Prov/Terr: ON	Postal code: L2S 4B4
Position: Director	At arm's length with other Directors? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		Telephone number: (905) 327-6990	Date of birth (Y/M/D):	

Public information			Confidential data		
Last name:	First name:	Initial:	Home address – Street number and name:		
Term ▶ Start date (Y/M/D):	End date (Y/M/D):		City:	Prov/Terr:	Postal code:
Position:	At arm's length with other Directors? <input type="checkbox"/> Yes <input type="checkbox"/> No		Telephone number:	Date of birth (Y/M/D):	

Approval code: 13001



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Registered Charity Information Return

Protected B when completed

Section A: Identification

- To help you fill out this form, refer to Guide T4033 (16), Completing the Registered Charity Information Return. It can be found at www.cra.gc.ca/E/pub/tg/t4033/.
The Privacy Act protects all personal information given on this form, which is kept in personal information bank CRA PPU 200. The Canada Revenue Agency (CRA) will make this form and all attachments available to the public on the Charities Directorate website, except for information or data identified as confidential. All of the information collected on this form may be shared as permitted by law (for example, with certain other government departments and agencies).

Note: Even if a charity is inactive, an information return must be filed to maintain its registered status.

If you did not receive a barcode label to attach to the return, complete the following:

1. Charity name: The St Catharines, Thorold & District Big Brothers
2. Return for fiscal period ending: 2015-12-31
3. BN/registration number: 130485907RR0001
4. Web address (if applicable): http://www.bbbsmentors.ca

A1 Was the charity in a subordinate position to a parent organization? 1510 [X] Yes [ ] No
If yes, give the name and BN/registration number of the organization.

Name: Big Brothers & Sisters of Canada
BN (if applicable)

A2 Has the charity wound-up, dissolved, or terminated operations? 1570 [ ] Yes [X] No

A3 Is your charity designated as a public foundation or private foundation? 1600 [ ] Yes [X] No

If yes, you must complete Schedule 1, Foundations. Refer to Form TF725, Registered Charity Basic Information Sheet, to confirm the designation. (Form TF725 is part of the return.)

Section B: Directors/trustees and like officials

B1 All charities must complete Form T1235, Directors/Trustees and Like Officials Worksheet. Only the public information section of the worksheet is available to the public. Charities subject to the Ontario Corporations Act must also complete Form RC232-WS, Director/Officer Worksheet and Ontario Corporations Information Act Annual Return.

Section C: Programs and general information

C1 Was the charity active during the fiscal period? 1800 [ ] Yes [X] No
If no, explain why in the "Ongoing programs" space below at C2.

C2 In the space below, describe all ongoing and new charitable programs the charity carried on this fiscal period to further its purpose(s) (as defined in its governing documents). "Programs" includes all of the charitable activities that the charity carries out on its own through employees or volunteers as well as through qualified donees and intermediaries. The charity may also use this space to describe the contributions of its volunteers in carrying out its activities, for example, number of volunteers and/or hours. Do not include the names of employees or volunteers. Grant-making charities should describe the types of organizations they support. Do not describe fundraising activities in this space.

Do not attach additional sheets of paper or annual reports.

Ongoing programs: Providing companionship and guidance to single parent children - mentoring and matching programs
New programs:

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**Registered charities may make gifts to qualified donees. Qualified donees are other registered Canadian charities, as well as certain other organizations described in the *Income Tax Act*.**

**C3** Did the charity make gifts or transfer funds to qualified donees or other organizations? . . . . . **2000**  Yes  No  
If **yes**, you must complete Form T1236, *Qualified Donees Worksheet/Amounts Provided to Other Organizations*.

**C4** Did the charity carry on, fund, or provide any resources through employees, volunteers, agents, joint ventures, contractors, or any other individuals, intermediaries, entities, or means (other than qualified donees) for any activity/program/project outside Canada? . . . . . **2100**  Yes  No  
If **yes**, you must complete Schedule 2, *Activities Outside Canada*.

**C5** Political Activities

**A registered charity may pursue political activities only if the activities are non-partisan, related to its charitable purposes, and limited in extent. A political activity is any activity that explicitly communicates to the public that a law, policy or decision of any level of government inside or outside Canada should be retained, opposed, or changed.**

(a) Did the charity carry on any political activities during the fiscal period, including making gifts to qualified donees that were intended for political activities? . . . . . **2400**  Yes  No  
If **yes**, you must complete Schedule 7, *Political Activities*.

(b) Total amount spent by the charity on these political activities. . . . . **5030** \$

(c) Of the amount at line 5030, the total amount of gifts made to qualified donees. **5031** \$

(d) Total amount received from outside Canada that was directed to be spent on political activities. . . . . **5032** \$  
If you entered an amount on line 5032 you must complete Schedule 7, *Political Activities*, Table 3.

**C6** If the charity carried on fundraising activities or engaged third parties to carry on fundraising activities on its behalf, tick all fundraising methods that it used during the fiscal period:

- |   |   |  |
|---|---|--|
| <b>2500</b> <input checked="" type="checkbox"/> Advertisements/print/radio/TV commercials | <b>2570</b> <input type="checkbox"/> Sales  | <b>2620</b> <input type="checkbox"/> Telephone/TV solicitations            |
| <b>2510</b> <input type="checkbox"/> Auctions   | <b>2575</b> <input type="checkbox"/> Internet   | <b>2630</b> <input checked="" type="checkbox"/> Tournament/sporting events |
| <b>2530</b> <input type="checkbox"/> Collection plate/boxes                               | <b>2580</b> <input type="checkbox"/> Mail campaigns                                       | <b>2640</b> <input type="checkbox"/> Cause-related marketing               |
| <b>2540</b> <input type="checkbox"/> Door-to-door solicitation                            | <b>2590</b> <input type="checkbox"/> Planned-giving programs                              | <b>2650</b> <input type="checkbox"/> Other                                 |
| <b>2550</b> <input checked="" type="checkbox"/> Draws/lotteries                           | <b>2600</b> <input checked="" type="checkbox"/> Targeted corporate donations/sponsorships | <b>2660</b> Specify: _____   |
| <b>2560</b> <input checked="" type="checkbox"/> Fundraising dinners/galas/concerts        | <b>2610</b> <input checked="" type="checkbox"/> Targeted contacts                         |  |

**C7** Did the charity pay external fundraisers? . . . . . **2700**  Yes  No  
If **yes**, you must complete the following lines, and complete Schedule 4, *Confidential Data*, Table 1.

(a) Enter the gross revenue collected by the fundraisers on behalf of the charity. . . . . **5450** \$

(b) Enter the amounts paid to and/or retained by the fundraisers. . . . . **5460** \$

(c) Tick the method of payment to the fundraiser:

- |  |   |  |
|--|---|--|
| <b>2730</b> <input type="checkbox"/> Commissions | <b>2750</b> <input type="checkbox"/> Finder's fee         | <b>2770</b> <input type="checkbox"/> Honoraria |
| <b>2740</b> <input type="checkbox"/> Bonuses     | <b>2760</b> <input type="checkbox"/> Set fee for services | <b>2780</b> <input type="checkbox"/> Other     |
|  |   | <b>2790</b> Specify: _____                     |

(d) Did the fundraiser issue tax receipts on behalf of the charity? . . . . . **2800**  Yes  No

**C8** Did the charity compensate any of its directors/trustees or like officials or persons not at arm's length from the charity for services provided during the fiscal period (other than reimbursement for expenses)? . . . . . **3200**  Yes  No

**C9** Did the charity incur any expenses for compensation of employees during the fiscal period? . . . . . **3400**  Yes  No  
If **yes**, you must complete Schedule 3, *Compensation*.

**C10** Did the charity receive any donations or gifts of any kind valued at \$10,000 or more from any donor that was **not** resident in Canada and was **not** any of the following: . . . . . **3900**  Yes  No

- a Canadian citizen, nor
- employed in Canada, nor
- carrying on a business in Canada, nor
- a person having disposed of taxable Canadian property?

If **yes**, you must complete Schedule 4, *Confidential Data*, Table 2, for each donation of \$10,000 or more.

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- C11** Did the charity receive any gifts in kind (non-cash gifts) for which it issued tax receipts? ..... **4000**  Yes  No  
If yes, you must complete Schedule 5, *Gifts in kind*.
- C12** Did the charity acquire a non-qualifying security? ..... **5800**  Yes  No
- C13** Did the charity allow any of its donors to use any of its property? (except for permissible uses) ..... **5810**  Yes  No
- C14** Did the charity issue any of its tax receipts for donations on behalf of another organization? ..... **5820**  Yes  No
- C15** Did the charity have direct partnership holdings at any time during the fiscal period? ..... **5830**  Yes  No

**Section D: Financial information**

Fill out either Section D or Schedule 6, *Detailed financial information*.

Skip this section if any of the following applies to the charity:

- (a) The charity's revenue exceeds \$100,000.
- (b) The amount of all property (for example, investments, rental properties) not used in charitable activities is more than \$25,000.
- (c) The charity has permission to accumulate funds during this fiscal period.

**Show all amounts to the nearest single Canadian dollar. Do not enter "See attached financial statements." All relevant fields must be filled out.**

**D1** Was the financial information reported below prepared on an accrual or cash basis? ..... **4020**  Accrual  Cash

**D2 Summary of financial position:**

Using the charity's own financial statements, enter the following:

Did the charity own land and/or buildings? ..... **4050**  Yes  No

**Total assets (including land and buildings)** ..... **4200** \$ \_\_\_\_\_

**Total liabilities** ..... **4350** \$ \_\_\_\_\_

Did the charity borrow from, loan to, or invest assets with any non-arm's length persons? ..... **4400**  Yes  No

**D3 Revenue:**

Did the charity issue tax receipts for gifts? ..... **4490**  Yes  No

If yes, enter the total eligible amount of all gifts for which the charity issued tax receipts ..... **4500** \$ \_\_\_\_\_

Total amount of 10 year gifts received ..... **4505** \$ \_\_\_\_\_

Total amount received from other registered charities ..... **4510** \$ \_\_\_\_\_

Total other gifts received for which a tax receipt was **not** issued by the charity (excluding amounts at lines 4575 and 4630) ..... **4530** \$ \_\_\_\_\_

Did the charity receive any revenue from any level of government in Canada? ..... **4565**  Yes  No

If yes, total amount received ..... **4570** \$ \_\_\_\_\_

Total tax-receipted revenue from all sources outside of Canada (government and non-government) ..... **4571** \$ \_\_\_\_\_

Total **non** tax-receipted revenue from all sources outside of Canada (government and non-government) ..... **4575** \$ \_\_\_\_\_

Total **non** tax-receipted revenue from fundraising ..... **4630** \$ \_\_\_\_\_

Total revenue from sale of goods and services (except to any level of government in Canada) ..... **4640** \$ \_\_\_\_\_

Other revenue not already included in the amounts above ..... **4650** \$ \_\_\_\_\_

**Total revenue (add lines 4500, 4510 to 4570, and 4575 to 4650)** ..... **4700** \$ \_\_\_\_\_

**D4 Expenditures:**

Professional and consulting fees ..... **4860** \$ \_\_\_\_\_

Travel and vehicle expenses ..... **4810** \$ \_\_\_\_\_

All other expenditures not already included in the amounts above (excluding gifts to qualified donees) ..... **4920** \$ \_\_\_\_\_

**Total expenditures (excluding gifts to qualified donees) (add lines 4860, 4810, and 4920)** ..... **4950** \$ \_\_\_\_\_

Of the amount at line 4950:

(a) Total expenditures on charitable activities ..... **5000** \$ \_\_\_\_\_

(b) Total expenditures on management and administration ..... **5010** \$ \_\_\_\_\_

Total amount of gifts made to all qualified donees ..... **5050** \$ \_\_\_\_\_

**Total expenditures (add lines 4950 and 5050)** ..... **5100** \$ \_\_\_\_\_

BN/registration number 130485907RR0001 Fiscal period end 2015-12-31**Section E: Certification**

This return **must** be signed by a person who has authority to sign on behalf of the charity. **It is a serious offence under the *Income Tax Act* to provide false or deceptive information.**

I certify that the information given on this form, the basic information sheet, and any attachment is, to the best of my knowledge, correct, complete, and current.

Name (print): Davis, Dale		Signature:
Position in charity: CEO	Date: 2016-06-27	Telephone number: (905) 646-3230

**Section F: Confidential data**

**F1** Enter the physical address of the charity and the address in Canada for the charity's books and records. Post office box numbers and rural routes are not sufficient.

	Physical address of the charity	Address for the charity's books and records
Complete street address	428 Niagara Street	428 Niagara Street
City	St Catharines	St Catharines
Province or territory and postal code	ON L2M4W3	ON L2M4W3

**F2** Name and address of individual who completed this return.

Name:	
Company name (if applicable): Grant Thornton LLP	
Complete street address: 80 King Street, Suite 200	
City, province or territory, and postal code: St. Catharines ON L2R7B1	
Telephone number: (905) 682-8363	Is this the same individual who certified in Section E? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

**Checklist**

A charity's complete annual information return includes:

- Form T3010, *Registered Charity Information Return*, and all applicable schedules;
- Form TF725, *Registered Charity Basic Information Sheet*;
- a copy of the charity's financial statements;
- Form T1235, *Directors/Trustees and Like Officials Worksheet*;
- Form RC232-WS, *Director/Officer Worksheet and Ontario Corporations Information Act Annual Return*, or Form RC232, *Ontario Corporations Information Act Annual Return* (if applicable);
- Form T1236, *Qualified Donees Worksheet/Amounts Provided to Other Organizations* (if applicable); and
- Form T2081, *Excess Corporate Holdings Worksheet for Private Foundations* (if applicable).

If financial statements are not included, your charity's **registration may be revoked**.

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**Foundations** **Schedule 1**

- 1** Did the foundation acquire control of a corporation? . . . . . **100**  Yes  No
- 2** Did the foundation incur any debts other than for current operating expenses, purchasing or selling investments, or in administering charitable activities? . . . . . **110**  Yes  No

**For private foundations only:**

- 3** Did the foundation hold any shares, rights to acquire shares, or debts owing to it that meet the definition of a non-qualified investment? . . . . . **120**  Yes  No
- 4** Did the foundation own more than 2% of any class of shares of a corporation at any time during the fiscal period? . . . . . **130**  Yes  No

If **yes**, you must complete and attach Form T2081, *Excess Corporate Holdings Worksheet*.

**Activities outside Canada** **Schedule 2**

**For more information about carrying on activities outside of Canada, go to [www.cra.gc.ca/chrts-gvng/chrts/plcy/cgd/tsd-cnd-eng.html](http://www.cra.gc.ca/chrts-gvng/chrts/plcy/cgd/tsd-cnd-eng.html).**

- 1** Total expenditures on activities/programs/projects carried on outside Canada, excluding gifts to qualified donees . . . . . **200** \$ \_\_\_\_\_
- 2** Were any of the charity's financial resources spent on programs outside of Canada under any kind of an arrangement including a contract, agency agreement, or joint venture to any other individual or organization (excluding gifts to qualified donees)? . . . . . **210**  Yes  No

If **yes**, enter the amounts of the total reported on line 200 transferred to these individuals/organizations as required in the following table:

Name of individual/organization	Using the country codes at the end of Schedule 2, enter the code where the activities were carried out.	Amount (\$) Show amounts to the nearest Canadian dollar

- 3** Using the list below, enter the country code where the charity itself carried on programs or devoted any of its resources.


- 4** Are any projects undertaken outside Canada funded by the Canadian International Development Agency (CIDA)? . . . . . **220**  Yes  No
- If **yes**, what was the total amount the charity spent under this arrangement? . . . . . **230** \$ \_\_\_\_\_

- 5** Were any of the charity's activities outside of Canada carried out by employees of the charity? . . . . . **240**  Yes  No
- 6** Were any of the charity's activities outside of Canada carried out by volunteers of the charity? . . . . . **250**  Yes  No
- 7** Is the charity exporting goods as part of its charitable activities? . . . . . **260**  Yes  No

If **yes**, list the items being exported, their value (in Canadian dollars), their destination and the country code.

Item	Value	Destination (city/region)	Country code



BN/registration number 130485907RR0001Fiscal period end 2015-12-31**Country codes**

AF-Afghanistan	CU-Cuba	KP-North Korea	RO-Romania
AL-Albania	CY-Cyprus	KR-South Korea	RU-Russia
DZ-Algeria	DK-Denmark	KW-Kuwait	RW-Rwanda
AO-Angola	DO-Dominican Republic	KG-Kyrgyzstan	SA-Saudi Arabia
AR-Argentina	EC-Ecuador	LA-Laos	RS-Serbia
AM-Armenia	EG-Egypt	LB-Lebanon	SL-Sierra Leone
AZ-Azerbaijan	SV-El Salvador	LR-Liberia	SG-Singapore
BD-Bangladesh	ET-Ethiopia	MK-Macedonia	SO-Somalia
BY-Belarus	FR-France	MG-Madagascar	ES-Spain
BT-Bhutan	GA-Gabon	MY-Malaysia	LK-Sri Lanka
BO-Bolivia	GM-Gambia	ML-Mali	SD-Sudan
BA-Bosnia and Herzegovina	GE-Georgia	MU-Mauritius	SY-Syrian Arab Republic
BW-Botswana	DE-Germany	MX-Mexico	TJ-Tajikistan
BR-Brazil	GH-Ghana	MN-Mongolia	TZ-United Republic of Tanzania
BN-Brunei Darussalam	GT-Guatemala	ME-Montenegro	TH-Thailand
BG-Bulgaria	GY-Guyana	MZ-Mozambique	TL-Timor-Leste
BI-Burundi	HT-Haiti	MM-Myanmar (Burma)	TR-Turkey
KH-Cambodia	HN-Honduras	NA-Namibia	UG-Uganda
CM-Cameroon	IN-India	NL-Netherlands	UA-Ukraine
CF-Central African Republic	ID-Indonesia	NI-Nicaragua	GB-United Kingdom
TD-Chad	IR-Iran	NE-Niger	US-United States of America
CL-Chile	IQ-Iraq	NG-Nigeria	UY-Uruguay
CN-China	IL-Israel	OM-Oman	UZ-Uzbekistan
CO-Columbia	PS-Israeli Occupied Territories	PK-Pakistan	VE-Venezuela
KM-Comoros	IT-Italy	PA-Panama	VN-Vietnam
CD-Democratic Republic of Congo	JM-Jamaica	PE-Peru	YE-Yemen
CG-Republic of Congo	JP-Japan	PH-Philippines	ZM-Zambia
CR-Costa Rica	JO-Jordan	PL-Poland	ZW-Zimbabwe
CI-Côte d'Ivoire	KZ-Kazakhstan	QA-Qatar	
HR-Croatia	KE-Kenya	RE-Réunion	

**Use the following codes for countries not listed above:**

- QS-Other countries in Africa
- QR-Other countries in Asia and Oceania
- QM-Other countries in Central and South America
- QP-Other countries in Europe
- QO-Other countries in the Middle East
- QN-Other countries in North America

BN/registration number 130485907RR0001

Fiscal period end 2015-12-31

**Compensation**

**Schedule 3**

**1** (a) Enter the **number** of permanent, full-time, compensated positions in the fiscal period. This number should represent the number of positions the charity had including both managerial positions and others, and should not include independent contractors. **Do not** enter a dollar amount. . . . . **300**

(b) For the **ten (10)** highest compensated, permanent, full-time positions enter the **number of positions** that are within each of the following annual compensation categories. **Do not** tick the boxes, use numbers.

<b>305</b> <input type="text" value="8"/> \$1 – \$39,999	<b>310</b> <input type="text" value="1"/> \$40,000 – \$79,999	<b>315</b> <input type="text" value="1"/> \$80,000 – \$119,999
<b>320</b> <input type="text"/> \$120,000 – \$159,999	<b>325</b> <input type="text"/> \$160,000 – \$199,999	<b>330</b> <input type="text"/> \$200,000 – \$249,999
<b>335</b> <input type="text"/> \$250,000 – \$299,999	<b>340</b> <input type="text"/> \$300,000 – \$349,999	<b>345</b> <input type="text"/> \$350,000 and over

**2** (a) Enter the **number** of part-time or part-year (for example, seasonal) employees the charity employed during the fiscal period. . . . . **370**

(b) Total expenditure on compensation for part-time or part-year employees in the fiscal period. . . . . **380** \$ 59,427

**3** Total expenditure on all compensation in the fiscal period. . . . . **390** \$ 493,364

**Confidential data**

**Schedule 4**

The information in this schedule is for the CRA's use and may be shared as permitted by law (for example, with certain other government departments and agencies).

**1. Information about fundraisers**

Enter the name(s) and arm's length status of each external fundraiser.

Name	At arm's length? Yes/No

**2. Information about donors not resident in Canada**

Complete this schedule to report any gift of any kind valued at \$10,000 or more received from any donor that was **not** resident in Canada and was **not** any of the following:

- a Canadian citizen, nor
- employed in Canada, nor
- carrying on business in Canada, nor
- a person having disposed of taxable Canadian property.

Enter the name of each donor and the value of the gift in the chart below. Tick whether the donor was an organization (for example a business, corporate entity, charity, non-profit organization), a government or an individual.

Name	Value	Organization	Government	Individual
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**Gifts in kind**

**Schedule 5**

**1** Tick all types of gifts in kind received for which a tax receipt was issued:

<b>500</b> <input type="checkbox"/> Artwork/wine/jewellery	<b>525</b> <input type="checkbox"/> Ecological properties	<b>550</b> <input type="checkbox"/> Publicly traded securities/ commodities/mutual funds
<b>505</b> <input type="checkbox"/> Building materials	<b>530</b> <input type="checkbox"/> Life insurance policies	<b>555</b> <input type="checkbox"/> Books
<b>510</b> <input type="checkbox"/> Clothing/furniture/food	<b>535</b> <input type="checkbox"/> Medical equipment/supplies	<b>560</b> <input checked="" type="checkbox"/> Other
<b>515</b> <input type="checkbox"/> Vehicles	<b>540</b> <input type="checkbox"/> Privately-held securities	<b>565</b> Specify: <u>prizes</u>
<b>520</b> <input type="checkbox"/> Cultural properties	<b>545</b> <input type="checkbox"/> Machinery/equipment/ computers/software	

**2** Enter the total amount of tax-receipted gifts in kind . . . . . **580** \$ 1,196

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**Detailed financial information**

**Schedule 6**

Fill out this schedule if any of the following applies to the charity:

- (a) The charity's revenue exceeds \$100,000.
- (b) The amount of all property (for example, investments, rental properties) not used in charitable activities is more than \$25,000.
- (c) The charity has permission to accumulate funds during this fiscal period.

Was the financial information reported below prepared on an accrual or cash basis? . . . . . **4020**  Accrual  Cash

**Statement of financial position**

**Show all amounts to the nearest single Canadian dollar. Do not enter "see attached financial statements." All relevant fields must be filled out.**

<b>Assets:</b>		<b>Liabilities:</b>	
Cash, bank accounts, and short-term investments . . . . .	<b>4100</b> \$ 253,723	Accounts payable and accrued liabilities	<b>4300</b> \$ 40,585
Amounts receivable from non-arm's length persons . . . . .	<b>4110</b> \$	Deferred revenue . . . . .	<b>4310</b> \$ 1,776
Amounts receivable from all others . . . . .	<b>4120</b> \$ 25,810	Amounts owing to non-arm's length persons . . . . .	<b>4320</b> \$
Investments in non-arm's length persons . . . . .	<b>4130</b> \$	Other liabilities . . . . .	<b>4330</b> \$
Long-term investments . . . . .	<b>4140</b> \$	<b>Total liabilities (add lines 4300 to 4330)</b> . . . . .	<b>4350</b> \$ 42,361
Inventories . . . . .	<b>4150</b> \$		
Land and buildings in Canada . . . . .	<b>4155</b> \$ 218,240		
Other capital assets in Canada . . . . .	<b>4160</b> \$		
Capital assets outside Canada . . . . .	<b>4165</b> \$		
Accumulated amortization of capital assets . . . . .	<b>4166</b> \$	<b>Amount included in lines 4150, 4155, 4160, 4165 and 4170 not used in charitable activities</b> . . . . .	<b>4250</b> \$
Other assets . . . . .	<b>4170</b> \$ 2,067		
10 year gifts . . . . .	<b>4180</b> \$		
<b>Total assets (add lines 4100 to 4170)</b> . . . . .	<b>4200</b> \$ 499,840		

**Statement of operations**

<b>Revenue:</b>	
Total eligible amount of all gifts for which the charity issued tax receipts . . . . .	<b>4500</b> \$ 39,931
Total eligible amount of tax-receipted tuition fees . . . . .	<b>5610</b> \$
Total amount of 10 year gifts received . . . . .	<b>4505</b> \$
Total amount received from other registered charities . . . . .	<b>4510</b> \$ 69,996
Total other gifts received for which a tax receipt was <b>not</b> issued by the charity (excluding amounts at lines 4575 and 4630) . . . . .	<b>4530</b> \$
Total revenue received from federal government . . . . .	<b>4540</b> \$ 2,640
Total revenue received from provincial/territorial governments . . . . .	<b>4550</b> \$ 141,207
Total revenue received from municipal/regional governments . . . . .	<b>4560</b> \$
Total tax-receipted revenue from all sources outside of Canada (government and non-government) . . . . .	<b>4571</b> \$
Total <b>non</b> tax-receipted revenue from all sources outside Canada (government and non-government) . . . . .	<b>4575</b> \$
Total interest and investment income received or earned . . . . .	<b>4580</b> \$ 8,745
<b>Gross proceeds</b> from disposition of assets . . . . .	<b>4590</b> \$
<b>Net proceeds</b> from disposition of assets (show a negative amount with brackets) . . . . .	<b>4600</b> \$
Gross income received from rental of land and/or buildings . . . . .	<b>4610</b> \$
Total <b>non</b> tax-receipted revenues received for memberships, dues and association fees . . . . .	<b>4620</b> \$
Total <b>non</b> tax-receipted revenue from fundraising . . . . .	<b>4630</b> \$ 361,148
Total revenue from sale of goods and services (except to any level of government in Canada) . . . . .	<b>4640</b> \$
Other revenue not already included in the amounts above . . . . .	<b>4650</b> \$ 41,636
Specify type(s) of revenue included in the amount reported at 4650 . . . . .	<b>4655</b> Grants other program revenue
<b>Total revenue (add lines 4500, 4510 to 4560, 4575, 4580, and 4600 to 4650)</b> . . . . .	<b>4700</b> \$ 665,303

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**Expenditures:**

Advertising and promotion	4800	\$	12,329
Travel and vehicle expenses	4810	\$	4,932
Interest and bank charges	4820	\$	9,480
Licences, memberships, and dues	4830	\$	13,116
Office supplies and expenses	4840	\$	31,280
Occupancy costs	4850	\$	38,419
Professional and consulting fees	4860	\$	9,423
Education and training for staff and volunteers	4870	\$	20,771
Total expenditure on all compensation (enter the amount reported at line 390 in Schedule 3, if applicable)	4880	\$	493,364
Fair market value of all donated goods used in charitable activities	4890	\$	
Purchased supplies and assets	4891	\$	
Amortization of capitalized assets	4900	\$	6,135
Research grants and scholarships as part of charitable activities	4910	\$	
All other expenditures not included in the amounts above (excluding gifts to qualified donees)	4920	\$	131,926
Specify type(s) of expenditures included in the amount reported at 4920	4930		fundraising costs, program costs, stategic developme
Total expenditures before gifts to qualified donees (add lines 4800 to 4920)	4950	\$	771,175

Of the amounts at lines 4950 and 5031 (reported at C5 Political Activities (c)):

(a) Total expenditures on charitable activities	5000	\$	514,531
(b) Total expenditures on management and administration	5010	\$	134,819
(c) Total expenditures on fundraising	5020	\$	115,690
(d) Total expenditures on political activities, inside or outside Canada, from question C5 (b)	5030	\$	
(e) Total other expenditures included in line 4950	5040	\$	6,135
Total amount of gifts made to all qualified donees	5050	\$	
<b>Total expenditures (add lines 4950 and 5050)</b>	<b>5100</b>	<b>\$</b>	<b>771,175</b>

**Other financial information**

**Permission to accumulate property:**

Only registered charities that have written permission to accumulate should complete this section.

• Enter the amount accumulated for the fiscal period, including income earned on accumulated funds	5500	\$	
• Enter the amount disbursed for the fiscal period for the specified purpose	5510	\$	

**Permission to reduce disbursement quota:**

If the charity has received approval to make a reduction to its disbursement quota, enter the amount for the fiscal period	5750	\$	
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**Property not used in charitable activities:**

Enter the value of property not used for charitable activities or administration during:

• The 24 months before the <b>beginning</b> of the fiscal period	5900	\$	287,412
• The 24 months before the <b>end</b> of the fiscal period	5910	\$	289,107

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**Political activities**

**Schedule 7**

A registered charity may pursue political activities only if the activities are non-partisan, related to its charitable purposes, and limited in extent. A political activity is any activity that explicitly communicates to the public that a law, policy or decision of any level of government inside or outside Canada should be retained, opposed, or changed.

**1** Describe the charity's political activities, including gifts to qualified donees intended for political activities, and explain how these relate to its charitable purposes.

**2** Identify the way the charity participated in or carried out political activities during the fiscal period.

		<b>Resources used</b> Tick all the boxes that apply			
		Staff	Volunteers	Financial	Property
Media releases and advertisements	<b>700</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Conferences, workshops, speeches, or lectures	<b>701</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Publications (printed or electronic)	<b>702</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Rallies, demonstrations, or public meetings	<b>703</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Petitions, boycotts (calls to action)	<b>704</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Letter writing campaign (printed or electronic)	<b>705</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Internet (website, social media (Twitter, YouTube))	<b>706</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Gifts to qualified donees for political activities	<b>707</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other (specify):	<b>708</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**Funding from outside of Canada for political activities**

**3** If the charity entered an amount on line 5032, complete the fields below. Enter the political activity that the funds were intended to support, the amount received from each country outside Canada, and the corresponding country code (using the codes provided in Schedule 2). For more information on how to complete this table, see Guide T4033 (15).

Political activity	Amount	Country Code